



TOWNSHIP OF DELANCO

INITIAL APPLICATION FOR ANNUAL LICENSE TO KEEP BACKYARD HENS

\$25 Application Fee Due Upon Submission

The Township of Delanco has licensing requirements for residents desiring to raise backyard hens under Chapter 123 of the Code of the Township of Delanco. Before completing and submitting this application, participants must review Ordinance 2023-12 which provides additional information on the rules and regulation of the Backyard Hen Program. PLEASE NOTE: a copy of the Survey/Plot Plan showing size and location of coop and run with setbacks from property lines, must be submitted with this application along with the \$25 application fee.

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1. Name of Applicant
Property Address
Mailing Address (if different)
Home Phone # Cell Phone #
Email Address [ ] check here if not for public distribution
Name of Additional Applicant
Home Phone # Cell Phone #
Email Address [ ] check here if not for public distribution

2. Have you ever owned backyard hens? Please check one: [ ] YES [ ] NO
If yes, please explain:

3A. How many chickens are you applying for at this property? There shall be a limit of two (2) hens permitted per 1,000 square feet of lot area, capped at a maximum of eight (8) hens. Roosters are NOT PERMITTED.

3B. Dimensions of Coop and Run SQ FT. May not exceed 120sq. ft. (Must show dimensions of Coop and Run on survey/drawing)

4. Property Owner (only if different from Applicant)
Name of Owner
Home Address
Home Phone # Cell Phone #
Email Address [ ] check here if not for public distribution

(Please Note: notarized signature required ONLY if applicant is not the property owner)

I certify that the foregoing statements and the materials submitted are true. I further certify that I am the individual applicant, or that I am an Officer of the Corporate applicant or a General Partner of the Partnership applicant and am authorized to sign the application for the Corporation or Partnership.

SIGNATURE OF PROPERTY OWNER CERTIFYING CONSENT DATE

SWORN & SUBSCRIBED before me this day of , 20

NOTARY Commission Expiration Date
Township of Delanco, 770 Coopertown Road, Delanco, NJ 08075-5249 Phone 856-461-0561 Fax 856-461-0685

**INITIAL APPLICATION FOR ANNUAL LICENSE TO KEEP BACKYARD HENS - Continued**

5. HOA APPROVAL (If Required) - Residents of single-family homes or residents of town-homes which meet the criteria set forth in Chapter 123 of the Code of the Township of Delanco shall be eligible to keep backyard hens. Residences that are governed by Homeowners Associations (HOA) must have written permission from the applicable HOA to participate.

**CERTIFICATION AGREEMENT**

- ❖ By agreeing to participate in the Backyard Hen Program, the Applicant acknowledges that they have read the Code of Township of Delanco Chapter 123 and that their property meets the requirements of the Program. They acknowledge that they may not begin raising hens until they complete the required class. Should they at any time desire to withdraw from the Program, or if a rooster is unintentionally purchased, they will inform the Chairperson of the Hen Advisory Board to assist in humanely re-homing the hens or rooster.
- ❖ Applicant also certifies that as per §123-28 A-2, the coop and attached enclosed run **shall be kept at least 15 feet from any point of the habitable portion of the neighboring residential dwelling.**
- ❖ A member of the Hen Advisory Board will review this application with the Applicant prior to final submission.

\_\_\_\_\_  
**SIGNATURE OF PRIMARY APPLICANT** **DATE**

\_\_\_\_\_  
**SIGNATURE OF SECONDARY APPLICANT** **DATE**

If the Hen Advisory Board certifies that the applicant is in compliance with provisions of Chapter 123, the license will be issued by the Municipal Clerk. Every license issued pursuant to Chapter 123 of the Code of the Township of Delanco shall expire annually on December 31<sup>st</sup> of the year of issuance. If an initial application is approved between July 1<sup>st</sup> and December 31<sup>st</sup>, it shall be good until the following December 31<sup>st</sup>. Applications for renewal must be submitted by March 1<sup>st</sup> for that calendar year. Renewal applications received after that date will incur a \$5 per month additional late charge.

\*\*\*\*\***FOR OFFICIAL USE ONLY**\*\*\*\*\*

Application # \_\_\_\_\_ Amount Received \$ \_\_\_\_\_ Cash \_\_\_ Check # \_\_\_\_\_ Date Received \_\_\_\_\_

**ZONING OFFICER USE ONLY:**

Date Application Reviewed: \_\_\_\_\_ Reviewed By: \_\_\_\_\_

Application meets the location requirements as per §123-28 A:  YES  NO

If NO, reason for denial: \_\_\_\_\_

**ISSUANCE OF LICENSE BY OFFICE OF MUNICIPAL CLERK:**

License # \_\_\_\_\_ Issued Date \_\_\_\_\_ Expiration Date \_\_\_\_\_

License Issued By: \_\_\_\_\_



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BACKYARD HENS**

\*\*\*\*\***CONSENT TO ENTER**\*\*\*\*\*

As a condition of receiving said license, the resident authorizes members of the Hen Advisory Board to enter their property for inspection purposes in response to complaints per §123-29 C. Any official of the County Health Department and/or Township Code Official shall be permitted to enter any property for the purpose of a site inspection to ensure compliance with the provisions of this article, either during the application process or during the period of the license. Such official may request to be accompanied by a member of the Hen Advisory Board.

I, \_\_\_\_\_, hereby give my consent to permit Members of the Hen Advisory Board to inspect the property for violations, located at

\_\_\_\_\_ and to assure compliance with the Code of the Township of Delanco Chapter 123 entitled “Animals” and the condition of this license.

\_\_\_\_\_  
**SIGNATURE OF PROPERTY OWNER**

\_\_\_\_\_  
**DATE**

The applicant hereby agrees that they must comply with all the conditions set forth in Chapter 123 of the Code of the Township of Delanco, entitled “Animals”, prior to issuance of a license.

\_\_\_\_\_  
**SIGNATURE OF APPLICANT**

\_\_\_\_\_  
**DATE**

\_\_\_\_\_  
**SIGNATURE OF ADDITIONAL APPLICANT**

\_\_\_\_\_  
**DATE**

\*\*\*\*\***HEN ADVISORY BOARD**\*\*\*\*\*  
**CERTIFICATION**

**HEN ADVISORY BOARD USE ONLY:**

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*(This section to be completed by HAB and submitted with application, prior to license issuance by Municipal Clerk)*

**CLASS INFO (The Basics of Raising Backyard Chickens in the Suburbs)**

Mandatory Class Attendance Verified By \_\_\_\_\_ Verification Date \_\_\_\_\_

Date and Location of Class: \_\_\_\_\_

**PRE-LICENSE VISIT**

Date of Pre Site Visit with Applicant: \_\_\_\_\_

Inspection Completed By \_\_\_\_\_ Date Approved by HAB \_\_\_\_\_

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*(This section to be completed by HAB after to license issuance by Municipal Clerk)*

**POST-LICENSE VISIT**

Date of Post Site Visit \_\_\_\_\_

Inspection Completed By \_\_\_\_\_ Date Approved by HAB \_\_\_\_\_

