

TOWNSHIP COMMITTEE MEETING – APRIL 16, 2007

7:30 PM MUNICIPAL BUILDING 770 COOPERTOWN ROAD, DELANCO NJ

ROLL CALL: Devinney, present; Fitzpatrick, present; Hinkle, present; Templeton, present; Ouellette, present

Also Present: Twp. Administrator, Mr. Steven Corcoran; Municipal Clerk, Mrs. Janice Lohr; Chief of Police, Chief Parsons

FLAG SALUTE

Mayor Ouellette led the flag salute.

SUNSHINE STATEMENT

Please be advised that proper notice of this meeting has been given in compliance with the Sunshine Law in the following manner. Written notice has been mailed to the Burlington County Times and the Courier Post and published in the January 2, 2007 editions. Written notice has been posted on the official bulletin board of the Township of Delanco at least 48 hours prior to the meeting.

***SPECIAL PRESENTATION AND INTRODUCTION**

Nick DeVecchis, Government Liaison – New Jersey American Water

Mr. DeVecchis introduced himself as the Government Affairs Specialist liaison with New Jersey American Water. Mr. DeVecchis stated:

- that he is available to help with any problems regarding the water company
- that his company is in the process of going public on the U. S. stock exchange and they are waiting to get approval from six states before this can happen
- two programs are available: low income payment program and H2O Help to Others which is a one time payment of your water bill

Committeewoman Kate Fitzpatrick stated that she has a contact at the New Jersey American Water Company and that they are supplying 200 bottles of water for the Memorial Day Parade. Ms. Fitzpatrick stated that NJAW Company has supplied bottled water for other events in the past.

Committeewoman Joan Hinkle commented that she received a notice awhile ago that there was a contract available with the water company for the inside water pipes, and asked if this was sent to everybody or just certain people.

CONSENT AGENDA ITEMS:

(“Consent Agenda items are considered to be routine and will be enacted with a single motion. Any item requiring discussion will be removed from the Consent Agenda; all Consent Agenda items will be reflected in full in the minutes.”)

Mayor Ouellette asked the Township Committee if there was anything to remove for discussion.

Mayor Ouellette asked for removal of the payment of bills. Committeewoman Kate Fitzpatrick stated that the minutes can be approved as edited. Committeeman Mike Templeton asked to have Resolution 2007-70 removed. Committeewoman Kate Fitzpatrick asked to have Resolution 2007-71 removed and it will be moved to the May 7, 2007 Township Committee Meeting.

APPROVAL OF MINUTES – 4/2/07

APPROVAL OF DEPARTMENT REPORTS

APPROVAL OF CONSENT AGENDA

Motion by Joan Hinkle, seconded by Ed Devinney to approve the consent agenda

Roll Call: Devinney, yes; Fitzpatrick, yes; Hinkle, yes; Templeton, yes; Ouellette, yes

RESOLUTION 2007-71

AUTHORIZING EXECUTION OF SETTLEMENT DOCUMENTS IN MALIK V. STATE LITIGATION

The Committee members agreed to table Resolution 2007-71 to the May 7, 2007 Township Committee Meeting.

PAYMENT OF BILLS

| <u>ACCOUNT</u> | <u>AMOUNT</u> |
|------------------|---------------|
| GENERAL | \$99,846.32 |
| PAYROLL | 56,800.94 |
| CAPITAL | 2,610.00 |
| TRUST | 10,860.62 |
| BRICK FUND | 251.50 |
| RECREATION TRUST | 13,234.43 |

Mayor Ouellette commented that after reviewing the Payment of Bills, there were some questions pertaining to the funding of accumulated absences in the amount of \$128,912.76. Mayor Ouellette stated that they needed more of an explanation before approving these funds. Committeewoman Kate Fitzpatrick also stated that she would not agree to this section because she needed an explanation.

The Township Administrator, Mr. Steven Corcoran stated that he would have the Township's Finance Officer, Mr. Bob Hudnell will prepare a written explanation of how this was prepared.

Mayor Ouellette stated that they would table the amount of \$128,912.76 from the Payment of Bills. Mayor Ouellette also questioned the amount for the paving of the lot by Coopertown Road and West Avenue. Committeewoman Kate Fitzpatrick stated that the monies were approved by the Recreation Commission and comes out of their funds.

Motion by Ms. Fitzpatrick, seconded by Mr. Devinney to approve the bills for payment as amended to not include the 2006 General Account expenditures as discussed.

Roll Call: Devinney, yes; Fitzpatrick, yes; Hinkle, yes; Templeton, yes; Ouellette, yes

GENERAL ACCOUNT – APRIL 16, 2007

| | | |
|-------|--|-----------|
| 23363 | BURLINGTON COUNTY TIMES | 219.02 |
| 23364 | BELMONT & CRYSTAL SPRINGS | 32.38 |
| 23365 | CLEAN RENTAL SERVICES INC | 310.70 |
| 23366 | COMMERCE BANK | 38,867.75 |
| 23367 | DELANCO SEWERAGE AUTHORITY | 393.00 |
| 23368 | DELANCO TWP ACCUMULATED (NOT APPROVED) | |

| | | |
|--------------|--------------------------------|--------------------|
| 23369 | EIC INSPECTION AGENCY CORP | 1,930.80 |
| 23370 | GALLS INC | 39.99 |
| 23371 | HULSE & GERMANO ESQS LLC | 600.75 |
| 23372 | JOHNNY C S TRUCK TIRE SERVICE | 670.00 |
| 23373 | JOHN MILLER | 590.00 |
| 23374 | MICHELMAN & BRICKER PC | 3,882.92 |
| 23375 | MILL RUN CLEANERS & TAILORS | 210.50 |
| 23376 | NJ AMERICAN WATER CO | 299.38 |
| 23377 | NJ STATE ASSOC OF POLICE CHIEF | 265.00 |
| 23378 | NJ DEPT OF ENVIR PROTECTION | 100.00 |
| 23379 | NEXTEL COMMUNICATIONS | 992.73 |
| 23380 | NJ EMERGENCY PREPAREDNESS ASSN | 300.00 |
| 23381 | PEDRONI FUEL CO | 4,765.55 |
| 23382 | RENWICK & ASSOCIATES | 14,620.00 |
| 23383 | SAFETY AUTO REPAIR | 1,596.44 |
| 23384 | SOUTH JERSEY SANITATION | 10,454.75 |
| 23385 | TERMINIX INTERNATIONAL | 113.00 |
| 23386 | TREASURER COUNTY OF BURLINGTON | 11,644.05 |
| 23387 | TCTA NJ | 75.00 |
| 23388 | TREASURER, STATE OF NJ | 3,298.00 |
| 23389 | TOWNSHIP OF DELRAN | 1,399.20 |
| 23390 | MICHAEL W THOMPSON | 590.00 |
| 23391 | VERIZON WIRELESS | 248.70 |
| 23392 | XTEL COMMUNICATIONS INC | 1,335.71 |
| TOTAL | | \$99,846.32 |

CURRENT

| | | |
|--------------|-----------------|--------------------|
| 23361 | PAYROLL ACCOUNT | 28,667.40 |
| 23362 | PAYROLL ACCOUNT | 28,133.54 |
| TOTAL | | \$56,800.94 |

TRUST

| | | |
|--------------|------------------------------|--------------------|
| 1883 | LAND ENGINEERING & SURVEYING | 2,483.75 |
| 1884 | DILWORTH PAXSON LLP | 609.00 |
| 1885 | TAYLOR DESIGN GROUP INC | 296.50 |
| 1886 | PENNONI ASSOCIATES INC | 2,504.70 |
| 1887 | HULSE & GERMANO ESQS LLC | 398.25 |
| 1888 | BIRDSALL ENGINEERING INC | 4,443.20 |
| 1889 | DELANCO TWP CURRENT FUND | 25.22 |
| 1890 | ROBERT W ONEAL | 100.00 |
| TOTAL | | \$10,860.62 |

CAPITAL

| | | |
|--------------|--------------------------------|-------------------|
| 1510 | STALKER RADAR APPLIED CONCEPTS | 2,610.00 |
| TOTAL | | \$2,610.00 |

BRICK

| | | |
|--------------|------------------|-----------------|
| 108 | WRITTEN IN STONE | 251.50 |
| TOTAL | | \$251.50 |

RECREATION

| | | |
|--------------|------------------------------|--------------------|
| 1003 | TRI BORO PAVING CO INC | 7,270.00 |
| 1004 | DELAWARE VALLEY HYDROSEEDING | 5,964.43 |
| TOTAL | | \$13,234.43 |

RESOLUTION 2007-70 DISCUSSION

Committeeman Mike Templeton asked the Township Administrator, Mr. Steven Corcoran if this was the best thing for the Township. Mr. Corcoran reported that Fitzgerald & Comany has been very reliable and has done a very good job representing the Township and their pricing is very reasonable. Mr. Corcoran stated that the contract includes everything except hardware.

Motion by Mike Templeton, seconded by Ed Devinney to approve Resolution 2007-70.
Roll Call: Devinney, yes; Fitzpatrick, yes; Hinkle, yes; Templeton, yes; Ouellette, yes

RESOLUTION 2007-70

AUTHORIZING THE AWARD OF A NON-COMPETITIVE AND OPEN CONTRACT FOR COMPUTER/NETWORKING SUPPORT SERVICES

WHEREAS, the Township Committee of the Township of Delanco has a need to acquire computer/networking support services as a non-competitive and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate; and,

WHEREAS, the Township Committee has determined and certified in writing that the value of the acquisition will exceed \$17,500; and,

WHEREAS, the anticipated term of this contract is one year and may be extended at times as approved by this governing body; and

WHEREAS, *Fitzgerald & Company* has submitted a proposal indicating that it will provide the computer/networking support services for \$19,950; and

WHEREAS, *Fitzgerald & Company* is required to complete and submit a Business Entity Disclosure Certification which certifies that *Fitzgerald & Company* has not made any reportable contributions to a political or candidate committee in the Township of Delanco with the elected officials in the previous one year, and that the contract will prohibit *Fitzgerald & Company* from making any reportable contributions through the term of the contract, and

WHEREAS, funds are available for this purpose.

NOW THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Delanco authorizes the Mayor or Deputy Mayor to enter into a contract with *Fitzgerald & Company* as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED that notice of said action shall be published in the Burlington County Times as required by law.

APPLICATION FOR MASS PUBLIC ASSEMBLY

Pastor Eddie Sultan-El Application #2007-1

The Municipal Clerk, Mrs. Janice Lohr stated that the current code requires that any event where 500 or more participants are anticipated requires the organization or its representative to apply for a mass assembly permit and license approved by the Township Committee. Mrs. Lohr stated that Abundant Life Fellowship is planning a carnival on

April 25 through April 29th on their grounds. Mrs. Lohr stated that the coordinator is Pastor Eddie Sultan-El who applied on behalf of Abundant Life for the permit. Mrs. Lohr stated that the provider of the rides and concessions is Amusements of America. Mrs. Lohr stated that an insurance certificate was submitted as required. Chief Parsons stated that he is having discussions with the Director of Safety in Edgewater Park regarding the security and police situation and insured that it will be covered.

Motion by Joan Hinkle, seconded by Ed Devinney to approve Mass Public Assembly application #2007-1

Roll Call: Devinney, yes; Fitzpatrick, yes; Hinkle, yes; Templeton, yes; Ouellette, yes

Motion by Kate Fitzpatrick, seconded by Joan Hinkle to waive the \$100.00 per day application fees for the mass publication assembly.

Roll Call: Devinney, yes; Fitzpatrick, yes; Hinkle, yes; Templeton, no; Ouellette, yes

CORRESPONDENCE

The Municipal Clerk, Mrs. Janice Lohr reported that she received two pieces of correspondence:

- one letter from the NJDOT announcing applications being accepted for DOT's Centers of Place Program
- notice that applications are being accepted for DOT'S Local Bikeway Program

MEETING OPEN TO THE PUBLIC

Mayor Ouellette opened the meeting to the public.

1. Ralph McCullough, 308 Buttonwood Street, commented that the last time there was a festival in town that they asked the Fire Department to be present, and they have not asked the Fire Department yet. Mr. McCullough stated that the State requires that they be present on site for emergency services. A discussion ensued.
2. Marlene Jass, 4 McCay Way, expressed her concern with the basin at Newton's Landing and stated that it is a safety issue.
3. Jean Mastalesz, 97 Shipps Way, commented that where she lived before, they had a gathering of people, they had to get permits from the township for electrical, fire, rescue, trash removal and they hired the police at an overtime rate.

Committeewoman Kate Fitzpatrick commented that in their application there are codes that provide for all these issues.

4. Steve Mastalesz, 97 Shipps Way, commented that he has not gotten any resolution from Pulte Homes for the crumbling sidewalks at Newton's Landing. A discussion ensued. Ms. Jass will provide the Township with a copy of the Pulte Homes' warranty.
5. Frank Hess, 11 Wolverton Place, questioned if there were any delinquent tax payers at the present time. Mr. Hess asked what recourse taxpayers has regarding the professionals that are advising the Township Committee members and Township Administrator on the budgets and if the budgets they are presenting are incorrect to begin with. Mr. Hess asked what their liability is that we can go after their mistakes when they are advising on the budget.

The Township Administrator, Mr. Steven Corcoran explained how the budget process works and what the Township is faced with. A discussion ensued. Mr. Hess offered the services of people living in Newton's Landing to help with the 2007 Township Budget.

6. Jean Mastalesz, 97 Shippo Way, commented on the negative impact of cutting people versus charging for services.
7. Steve Mastalesz, 97 Shippo Way, commented about developers doing work in municipalities and suggested that the developers pay fees charged by planning boards for nonessential or offsite improvements. A discussion ensued. Mr. Mastalesz asked the Township Committee if there was any way they could put a moratorium on new building in Delanco Township.
8. Keith Letizio, 203 Union Avenue, asked how the 4% cap affects our budget and questioned the voting procedures. A discussion ensued. Mr. Letizio commented that he was at the December 28th, 2006 meeting and asked the Township Committee if he could have a light removed and the Public Works Superintendent was supposed to make a call to Public Service Electric and Gas Company to have them move the light and it has not been done. Mr. Letizio would like to have the light moved from the Southwest corner of 2nd and Union to the Northwest corner and it has not been done.
9. Ralph McCullough, 308 Buttonwood Street, commented that the fire company has kept taxes down more than anyone else in the Township. A discussion ensued.
10. Marlene Jass, 4 McCay Way, stated that there are a lot of trees in Newton's Landing and a letter was sent to the Township Committee from their management company regarding the safety issue that the trees were not trimmed and people cannot walk without having the branches hit them.

MEETING CLOSED TO THE PUBLIC

Since there were no further comments or questions from the public, Mayor Ouellette closed the meeting to the public.

COMMENTS – TOWNSHIP ADMINISTRATOR – Mr. Corcoran

- stated that the public has asked for a summary of the other applicants that were received for the Mansion – Mr. Corcoran read a list of the applicants and their RFP proposals for the Zurbrugg Mansion property.

COMMENTS – DEPARTMENT HEADS

Police Department – Chief Parsons – Nothing to report

COMMENTS – TOWNSHIP COMMITTEE

Kate Fitzpatrick –

- attended the Recreation Commission meeting on Thursday night and they wanted to know if the Township Committee was marching in the Memorial Day Parade this year and Riverside also wanted to know if the Township Committee would be marching in its parade on May 28th
- announced the dinner for Sergeant Jesse DeSanto is Thursday, April 26th at the VFW in Riverside, New Jersey

Mike Templeton –

- met with Code Enforcement Officer, Phil Goffredo a few times last week
- attended a senior citizens gathering last Tuesday and had a great time
- announced that the seniors are having a luncheon next month at the Kove

Joan Hinkle –

- wanted to clarify that the Township does not pay for curbs, unless part of a grant for a particular street – otherwise, residents are responsible to fix or repair their own
- reported that the audit has been complete for the Sewerage Authority and everything

was fine

- announced that the first bills went out to the qualifying seniors and they received a 10% discount off their sewer bills
- announced that Arbor Day is April 27, 2007 and she hopes that everyone plans to plant a tree
- reminded the Township Committee that they have to appoint two Township Committee members to meet with the Sewerage Authority

Motion by Joan Hinkle, seconded by Fern Ouellette to appoint Ed Devinney and Mike Templeton as a sub-committee to work with the representatives from the Sewerage Authority regarding Fair Share for installation of the Coopertown Sewer line.

Roll Call: Devinney, yes; Fitzpatrick, yes; Hinkle, yes; Templeton, yes; Ouellette, yes

Committeewoman Joan Hinkle asked the Township Administrator, Mr. Steven Corcoran and Sharlam Daly, Secretary of the Sewerage Authority to attend this meeting also.

Ed Devinney –

- stated that he is delighted to be a member of the sub-committee.
- commented that when you enter the town from the Riverside bridge you can notice the beautiful landscape from the Phase I Streetscape and thanked the people responsible for it

Committeewoman Kate Fitzpatrick asked Ed Devinney about the grants and stated that the Township does not have the same grant application process as before and she wanted to know if he was looking into the status of grants.

Committeewoman Joan Hinkle asked the Township Administrator, Mr. Steven Corcoran if the Township had applied for the CDBG Grant. Mr. Corcoran stated that they did and the Township Engineer, Mr. Denton will take care of it.

Mayor Ouellette reported that the Township Tax Assessor, Ozzie Vituscka, had a heart attack and has been hospitalized. The Township Administrator, Mr. Corcoran gave a report on Ozzie and said he was looking for an alternate to fill in while he is recuperating.

Mayor Ouellette –

- attended the Mayor's Conference in Atlantic City this past week and it was enlightening
- went to Trenton on Sunday to help out at the National Armory for the National Guard's pancake breakfast

Motion by Joan Hinkle, seconded by Ed Devinney to adjourn the meeting.

Roll Call: Devinney, yes; Fitzpatrick, yes; Hinkle, yes; Templeton, yes; Ouellette, yes

Janice M. Lohr, RMC
Municipal Clerk
April 16, 2007