

**MINUTES
DELANCO SEWERAGE AUTHORITY
OCTOBER 10, 2006**

The meeting was called to order by Chairman Dillenbeck at 7:00 P.M.

ROLL CALL

Members present: Mr. Dragos, Mrs. Hinkle, Mr. Jenkins, Mr. Dillenbeck

Members absent/late: Mr. Lewandowski

Also present: Thomas Coleman, Attorney, William Kirchner, Engineer,
Mr. Fred Weller, Executive Director

FLAG SALUTE

The flag salute was led by Mr. Dillenbeck.

SUNSHINE STATEMENT

Please be advised that proper notice of this meeting has been given in compliance with the Open Public Meetings Act, P.L. 1975, Chapter 231 in the following manner. Written notice has been published in the January 26, 2006 edition of the Burlington County Times and the Courier Post. Written notice has been posted on the Official Bulletin Board of the Township of Delanco at least 48 hours prior to the meeting.

APPROVAL OF MINUTES:

Motion by Mrs. Hinkle, seconded by Mr. Dragos to approve the September 12, 2006 minutes

Roll Call: Mr. Dragos, yes; Mrs. Hinkle, yes; Mr. Jenkins, yes; Mr. Dillenbeck, yes

TREASURER'S REPORT:

Motion by Mrs. Hinkle, seconded by Mr. Dragos to accept the Treasurer's report for September

Roll Call: Mr. Dragos, yes; Mrs. Hinkle, yes; Mr. Jenkins, yes; Mr. Dillenbeck, yes

PAYMENT OF BILLS:

Motion by Mr. Jenkins, seconded by Mr. Dragos to approve the payment of bills totaling \$98,810.95

Roll Call: Mr. Dragos, yes; Mrs. Hinkle, yes; Mr. Jenkins, yes; Mr. Dillenbeck, yes

<u>Check #</u>	<u>Payee</u>	<u>Amt Paid</u>
EFTPS	Electronic Federal Tax Payment System	2,611.46
EFTPS	State of New Jersey	358.66
TEPS	P.E.R.S.	769.42
TEPS	NJ State Health Benefits Program	1,137.37
TEPS	NJ State Health Benefits Program	830.16
2052	Arch Wireless	16.19
2053	Colonial Electric Supply Co Inc	4,066.00
2054	Delanco Sewerage Authority	7,901.24
2055	Environmental Resolutions Inc	5,524.30
2056	Joseph J. Hays	1,131.52
2057	Nextel Communications	95.94
2058	One Call Systems, Inc	29.28
2059	Postmaster	349.02
2060	PSE&G	1,661.68
2061	Raymond & Coleman, LLP	50.00
2062	Township of Delanco	593.89
2063	Verizon	111.24
2064	Allstate Power Vac	71,573.58
	TOTAL	\$98,810.95

INTRODUCTION OF 2007 BUDGET:

RESOLUTION 2006-34

Motion by Mrs. Hinkle, seconded by Mr. Dragos to adopt Resolution 2006-34 to introduce the 2007 Budget and set the public hearing for November 14, 2006

Roll Call: Mr. Dragos, yes; Mrs. Hinkle, yes; Mr. Jenkins, yes; Mr. Dillenbeck, yes

RESOLUTION 2006-34

INTRODUCTION OF THE 2007 BUDGET

FISCAL YEAR: FROM JANUARY 1, 2007 TO DECEMBER 31, 2007

WHEREAS, the Annual Budget and Capital Budget for the Delanco Sewerage Authority for the fiscal year beginning January 1, 2007 and ending December 31, 2007 has been presented before the governing body of the Delanco Sewerage Authority at its open public meeting of October 10, 2006 at 7:00 p.m.; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$740,744 Total Appropriations including any Accumulated Deficit if any, of \$879,850 and Total Unrestricted Net Assets utilized of \$139,106; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$200,000 and Total Unrestricted Net Assets planned to be utilized as funding thereof, of \$200,000; and

WHEREAS, the schedule of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program pursuant of N.J.A.C. 5:31-2 does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Delanco Sewerage Authority, at an open public meeting held on October 10, 2006 that the Annual Budget, including appended Supplemental Schedules, and the Capital Budget/Program of the Delanco Sewerage Authority for the fiscal year beginning January 1, 2007 and ending December 31, 2007 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease agreements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Delanco Sewerage Authority will consider the Annual Budget and Capital Budget/Program for adoption on November 14, 2006.

CHANGE ORDER- for the cleaning and televising the lines (Allstate Power Vac)

RESOLUTION 2006-35

Motion by Mr. Dragos, seconded by Mr. Jenkins to adopt Resolution 2006-35 to accept Change order #1 and final payment for the Rehabilitation of Sanitary Sewers with an increase of \$27,308.75 to Allstate Power Vac

Roll Call: Mr. Dragos, yes; Mrs. Hinkle, yes; Mr. Jenkins, yes; Mr. Dillenbeck, yes

RESOLUTION 2006-35

RESOLUTION OF THE DELANCO TOWNSHIP SEWERAGE AUTHORITY, COUNTY OF BURLINGTON, STATE OF NEW JERSEY, ADOPTING THE CONTRACT CHANGE-ORDER MODIFICATION #3 BETWEEN THE AUTHORITY AND ALLSTATE POWER VAC, INC FOR THE REHABILITATION OF SANITARY SEWERS

WHEREAS, the Delanco Sewerage Authority (the "Authority") previously entered into a construction contract with Allstate Power Vac, Inc. ("Allstate") for the total consideration of \$123,820;

WHEREAS, the Authority wishes to approve this change order with the increased items as the line manholes extra depth to equal \$2,358.75; and

WHEREAS, the Authority wishes to approve this change order with these supplemental items for sewer replacement on Princeton Avenue of excavation work for \$28,500 plus paving work for \$6,890; and

WHEREAS, the Authority wishes to approve this change order with the decreased items as line 8" pipe of 116 linear feet for \$10,440; and

WHEREAS, the Authority wishes to approve this change order with the net increase amounting to \$27,308.75; and

WHEREAS, with this increase the contract total equates to \$151,128.75.

NOW, THEREFORE, BE IT RESOLVED, by the Authority Members of the Delanco Sewerage Authority, County of Burlington, State of New Jersey that the Authority hereby approves the respective change-order modification.

OLD BUSINESS

1. Infiltration Plan - Manhole Rehabilitation: Mr. Kirchner reported the specifications are prepared and once the last two (2) manholes along Delview Lane are located, he will be able to complete the specifications. Mr. Jenkins suggested removing the manhole with the dog leg instead of rehabilitating it.
2. Pump Station Elimination Phase I: Mr. Kirchner reported all of the utilities have responded with their information and he can now meet with Fred to discuss the path of the new line.
3. Additional Influent Testing SIU & PCB's with BSA: Mr. Kirchner reported the results have been submitted and he will report on this at the next meeting.
4. Traditions at Newtons Landing Clubhouse & Reimbursement: Mr. Coleman reported he spoke with Pulte Homes' attorney and suggested a meeting with Pulte, Mr. Weller, Mr. Kirchner, one board member, himself and Mr. Birdsall since he has background knowledge. Mr. Dillenbeck will attend the meeting which is to be scheduled.

Mr. Lewandowski entered the meeting at 7:10 pm

5. Coopertown Rd Fair share: Mr. Kirchner reported he submitted a final copy of the approved fair share calculations so the others may be discarded.

6. Mapping: Mr. Kirchner reported the County wanted specific information in the TOPO letter from Mr. Corcoran. Mrs. Daley sent Mr. Corcoran the information via e-mail and is waiting for the copy of the letter.

7. Beverly Sewerage Authority Meeting Report: Mr. Jenkins reported a re-developer, met with BSA to discuss moving the sewer plant. Mr. Weller stated the re-developer will only pay for his cost of moving the plant.

8. Operator's Report: Mr. Weller reported the flows are down and DSA contributed 69% of the flow from October 2005 to September 2006 but is 13,000 gallons per day less than the previous year. Mr. Weller reported the Newtons Landing pump station generated 25,000 gpd less than allocated. Mr. Weller reported the West Avenue pump station is back online after the repairs from the lightning strike.

9. Low-income Senior discount: Mrs. Hinkle stated once the residents qualify through the tax office, they should not need to qualify again through the sewer office. Mrs. Hinkle stated this program should begin at the beginning of the year. Mr. Coleman stated the Code will need to be revised to establish the new rate and will need to have a public hearing.

10. Dietz & Watson: Mr. Kirchner reported he sent a letter to Dietz & Watson (block 1900 lot 8) informing them of the rules & regulations of the Authority regarding various discharged sewage. Mr. Kirchner reported he is waiting for a response.

MEETING OPENED TO THE PUBLIC

Mr. Dillenbeck opened the meeting to the public.

Mr. Lippincott, 215 Center Ave, complained of sewer odor on Second Street. He stated last year's solution of adding more chemicals in the line helped but didn't solve the odor problem. After a lengthy discussion, Mr. Weller will increase the chemicals and may try new chemicals.

Mr. Jack Hoefle, 44 Pennington Ct, asked what is the timetable for the Newtons Landing Boulevard project. Mr. Kirchner stated by early next year.

MEETING CLOSED TO THE PUBLIC

Since there were no further comments, Mr. Dillenbeck closed the meeting to the public.

RESOLUTION 2006 - 36 EXECUTIVE SESSION

Motion by Mrs. Hinkle, seconded by Mr. Dragos to approve Resolution 2006 - 36 to go into Executive session pursuant to N.J.S.A. 10:4-12 to discuss Personnel and Contract negotiations

Roll Call: Mr. Dragos, yes; Mrs. Hinkle, yes; Mr. Jenkins, yes; Mr. Lewandowski, yes; Mr. Dillenbeck, yes

Motion by Mr. Lewandowski, seconded by Mrs. Hinkle to return to public session

Roll Call: Mr. Dragos, yes; Mrs. Hinkle, yes; Mr. Jenkins, yes; Mr. Lewandowski, yes; Mr. Dillenbeck, yes

Motion by Mr. Dragos, seconded by Mr. Lewandowski to approve and sign the fourth addendum to an agreement between the Beverly Sewerage Authority and Delanco Sewerage Authority regarding the escrow account

Roll Call: Mr. Dragos, yes; Mrs. Hinkle, yes; Mr. Jenkins, yes; Mr. Lewandowski, yes; Mr. Dillenbeck, yes

Motion by Mr. Dragos, seconded by Mr. Lewandowski to accept Mr. Tom Coleman into the NJ State Health Benefits Program at Mr. Coleman's cost (100%)

Roll Call: Mr. Dragos, yes; Mrs. Hinkle, yes; Mr. Jenkins, yes; Mr. Lewandowski, yes; Mr. Dillenbeck, yes

Motion by Mr. Lewandowski, seconded by Mrs. Hinkle to adjourn the meeting

Roll Call: Mr. Dragos, yes; Mrs. Hinkle, yes; Mr. Jenkins, yes; Mr. Lewandowski, yes; Mr. Dillenbeck, yes

Sharlann Daley, Sec/Treas

10/10/06 REGULAR